

**RECORDS and DOCUMENTS OWNERS MAY ASK APPLICANTS TO  
BRING TO THE CERTIFICATION OR RECERTIFICATION INTERVIEW**

**Records of Earned Income:**

- **3 Months of Paycheck stubs**
- W-2 forms
- Income Tax return – (State and / or Federal)
- Wage tax receipt

**Records of Other Income:**

- **Pensions and Annuities** – latest check stub from issuing institution
- **Social Security** – current Award letter
- **Unemployment compensation** – Determination Letter Form 2004, Form UC 30 or latest check stub
- **SSI** – Award Letter
- **AFDC** – Award Letter, recent check stub
- **Workmen's Compensation** – Form DOL 203, recent check stub
- **Alimony** – copy of Court Order
- **Child Support** – copy of Court Order
- **Trade Union benefits** – recent check stub
- **Other Public Assistance** – Award Letter
- **Income from Assets** – Credit Union / Bank / S&L statements, etc.

**Asset Information:**

- **Current Bank statements**
- **Stocks / bond certificates**
- **Mortgage notes**
- **Certificates of Deposit**

**Records of Family Circumstances / Family Composition / Allowances:**

- Work Permit
- Statement of Disability
- Social Security records
- Adoption papers
- Legal documents showing formal adoption being pursued
- **Birth Certificates - under 18 years old**
- **Social Security cards / alternative documents**

**Please note that the documentation required from individuals varies on the circumstances, and only some of the listed documents may be needed.**